## **Tuesday, June 15, 2021**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by O'Brien was approved. Minutes of June 8, 2021 were reviewed. Motion by Green, 2nd by Hartkopf to amend minutes by rescinding motion to abate taxes and costs on Parcel B SE1/4 SW1/4 6-76-36. Carried unanimously. Motion by Hartkopf, 2nd by Green to approve minutes of June 8 as amended. Carried unanimously.

County Engineer reviewed current road projects.

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Michael Galloway of Ahlers & Cooney discussed process to update 'employee handbook'. 1) initial review and make red-line edit. 2) get additions/strikes and red-line edit; 3) Ship to Board who can make further changes; 4) re-edit and schedule large group meeting.

Formal quote for repair of garage on SW corner of courthouse block was considered. Hartkopf requested quote for more extensive option as condition of garage appears to be bordering on being a safety concern and believes a long term fix is the best option.

Motion by Green, 2nd by Pettinger: to accept quote of \$11,500 and contract with Reds Masonry, Villisca to repair garage in southwest corner of Courthouse Block. Carried unanimously.

Motion by Green, 2nd by O'Brien: to allow/disallow new Business Property Tax credit applications as recommended by the Assessor in accordance with Code of Iowa (Chapter 426C) for taxes collectible FY2021-22 (2020 valuations). Carried unanimously.

Motion by O'Brien; 2nd by Pettinger: to adopt Resolution No. 2021-013. Carried unanimously.

## **RESOLUTION TO SET APPROPRIATIONS FOR FISCAL YEAR 2021-2022**

RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2021-2022:

Fund Description	Department	Appropriation
General Fund	Attorney	487,184
Attorney Federal Seiz		23,962
Attorney Local Seized		64,819
Co Attorney Special R		62,000
General Fund	Auditor	252,115
General Fund	Board of Health-Sanitaria	35,000
General Fund	Board of Supervisors	325,222
Capital Projects	Capital Projects	3,030,000
General Fund	Conservation	332,101
Spec.Resource Enhance	Conservation	67,915
Consrv LandAcq/Cap Im	Conservation	39,518
General Fund	County Farm	21,000
General Supplemental	Court Services	29,884
General Fund	Courthouse	200,068
General Fund	Election Administration	79,409
Rural Services Fund	Engineer - Sec. Rd.	272,000
Secondary Road Fund	Engineer - Sec. Rd.	7,578,000
General Basic Fund	Fair & 4-H Clubs	72,000
Flood & Erosion/NRCS	Flood & Erosion	28,250
General Fund	General Relief	86,103
General Fund	Human Services	44,900
General Fund	Information Technology	261,424
General Fund	Jail	516,103
General Fund	Juvenile Probation/Detent	196,526

Rural Services Fund	Library Contract	101,400
General Fund	Local Health	370,491
Local Option Tax Fund	Local Option Sales Tax	1,068,100
General Fund	Medical Examiner	36,000
MH-DD Services Fund	MI/ID/DD/CD	295,226
General Fund	Nondepartmental	1,285,894
Rural Services Fund	Nondepartmental	7,000
General Fund	Recorder	211,090
Rec. Records Manageme	Recorder	12,906
Co.Rec.Electronic Tra	Recorder	94
Rural Services Fund	Road Clearing	70,000
General Fund	Sheriff	447,947
Rural Services Fund	Sheriff	937,006
Sheriff Investigation	Sheriff's Local Seized Monies	91,252
Sheriff Investigation	Sheriff's Federal Seized Monies	100,000
General Fund	Treasurer	537,609
URA Amaizing Energy A	URA Amaizing Energy Atlantic	16,962
2017 Agribusiness URA	URA 2017 Agribusiness	959,688
General Fund	Veteran Affairs	106,171
Rural Services Fund	Weed Commissioner	7,245
General Fund	Zoning	7,354
	Grand Total without transfers	20,774,938

and to authorize the County Auditor to periodically transfer sums from the General, Rural and other funds to the Secondary Roads, General Supplemental and other funds during the 2021-2022 budget year in accord with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended)

Appropriated Operating Transfers for 2021-2022:

## General Services Fund

the sums itemized as follows:

To Gen. Supplemental Fund	670,000
To Secondary Road Fund	176,829
To Capital Projects Fund	500,000
Rural Services Basic Fund	
To Rur.Serv. Supp. Fund	370,000
To Secondary Road Fund	2,160,428
To Flood & Erosion Fund	24,000
Local Option Tax Fund	
To Secondary Roads Fund	200,000
To Rural Services Fund	360,000
2017 Agribusiness URA Fund	
To Local Option Tax Fund	313
Co. Attorney Special Rev. Fund	
To General Basic Fund	110
TOTAL	4,461,680
	2224

Resolution adopted this 15th day of June, 2021

Committee reports: Hartkopf- VBP.

The following claims were approved and the auditor authorized to issue checks for same:

## <u>General Basic Fu</u>nd

Access Systems	Copier Contract	693.40
Akin Building Center	Custodial Supplies	23.82
Anita Supply Center	Custodial Supplies	340.60
Anita Tribune Co	Publishing	325.47
Atlantic City Clerk	Southlawn Mowing	5844.66
Atlantic Municipal Utilities	Utilities	2351.36
Atlantic News Telegraph	Publishing	216.00
Bob Barker Company	Jail Supplies	689.30
Camblin Plumbing & Heating	Repairs	805.80

	Cannala	Cumpling	225 02
	Cappels	Supplies	325.93
	Cass Co Environ Landfill	Sanitation Expense	36.00
	Cass Co Meals on Wheels	Meals	650.00
	Cass County Health Systems	Coroner Call	400.00
	CCMH Public Health	Grants	5863.91
	Cintas First Aid & Safety	First Aid	203.57
		Printer	
	Cott Systems		1150.00
	Counsel Office & Documents	Copier Contract	415.03
	Culligan Soft Water	Cooler Rent	65.00
	Ed's Lawn Equipment	Equipment Maintenance	83.00
	First National Bank	Misc Expenses	689.36
	Five Q Innovations	Website Hosting	50.00
	Kenneth Gard	Rent	500.00
	Andrea Goins	Cellular Reimbursement	40.00
	Great America Financial Service		198.52
	Griswold American	Publishing	206.27
	Hobart Service	service	685.15
	Iowa County Recorders Assoc	Maintenance/Support	1529.93
	Iowa Division of Labor Boiler	Boiler Inspection	270.00
	Iowa State Medical Examiner	Autopsy	2254.56
	ISAC	Registration	210.00
	Jerrico Properties	Rent	400.00
		Rent	
	David Kelly		500.00
	KJAN	Tourism Ads	1600.00
	KNOD Radio	Tourism Advertisement	400.00
	Koch Brothers	Scanner	210.00
	City of Lewis	Utilities	430.52
	Mail Services	Print & Postage	615.81
	Tracey Marshall	Airfare	354.40
	Mediacom	Telephone Services	320.08
		urism Advertisement	1200.00
	NACCTFO		158.00
		Registration	
	Office Stop	Office Equipment	224.66
	Per Mar Security Services	Monitoring Services	585.60
	Bernard Pettinger	Mileage	49.32
	Pitney Bowes Inc	Postage Meter	73.22
	Pitney Bowes Reserve Account	Supplies	308.50
	Brenda Pottebaum	Custodial Services	1362.00
	Dan Proehl	Cellular Services	40.00
	Purchase Power	Lease	5473.65
	Roland Funeral Services	Transportation	437.00
	SIRWA	Utilities	
	_		34.50
	Schumacher Elevator Co	Elevator Maintenance	254.16
	Smith Heating & Plumbing	Service Call	152.08
	Solutions	Tech Support	2096.00
	Stone Office Products	Office Supplies	11280.75
	The Shredder	Shredding Services	72.00
	Tires & Service	Service	1626.59
	Turkey Creek Lodge	Rent	523.20
	Verizon Wireless	Cellular Service	40.01
	Wex Bank Fleet Services	Fuel	1244.89
	21st Century Coop	Fuel	67.49
	General Supplemental Fund		
	Cass County Sheriff	Serving Notices	1889.15
	Children's Square USA	Juvenile Services	1551.44
	Iowa Secretary of State	Postage & Mailing	484.81
	Purchase Power	Postage	430.06
	Shelby County Auditor	Rent/Utilities/Custodial	1194.75
ı	Rural Services Basic Fund	,	
		Supplies	42.65
	Atlantic Motor Supply	Supplies	
	Clean Car Center	Service	200.00
	Deter Motors Corp	Maintenance	1238.70
	Dvorak Tire and Service	Service	709.06

First National Bank	Misc Expenses	1363.29
Galls	Equipment	714.00
Horizon Jet Wash	Service	35.00
Iowa Law Enforcement Academy	Training	6875.00
Iowa Prison Industries	Service	230.00
Jones Automotive	Labor	55.00
Karl Chevrolet	Service	13318.53
McAtee Tire Service	Service	1018.55
Secondary Road Fund	Reimburse Sec Rd Hours	60000.00
Wex Bank Fleet Services	Fuel	3458.16
Secondary Road Fund	1 461	3430.10
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Agri Drain Corp	Supplies	175.72
AgriVision	Parts/Service	42.14
Alliant Energy	Utilities	255.87
Casey's Business MasterCard	Fuel	65.91
Cass County Health Systems	Testing	242.00
Cintas	Uniforms	120.00
CK Power	Parts/Service	4906.20
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	57.70
Deter Motors Corp	Outside Services	207.50
Ed's Lawn Equipment	Supplies	48.00
Fastenal Company	Supplies	51.29
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First National Bank	Misc Expenses	57.61
Griswold Communications	Telephone Service	38.81
Henningsen Constr Co	Cold Patch	97.15
Scott Holaday	Reimbursement	23.65
Hotsy Cleaning Systems	Supplies	619.07
Housby Mack	Parts	48.76
ICEOO Shelly Bleam	Meeting Fees	225.00
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Iowa Dept of Transportation	Sign Posts	1054.50
Massena Telephone Company	Telephone Service	33.22
City of Massena	Reimbursement	11810.63
Material Handling Innovations	Outside Services	525.00
Matheson Tri-Gas	Supplies	623.31
McAtee Tire Service	Tires/Tire Repair	6875.74
Metal Culverts	Pipe	60681.20
Mid American Energy	Intersection Lighting	5.58
MTS	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	37.93
OHalloran International	Parts/Service	9264.91
Olsen Fuel Supply	Fuel	10452.79
Purchase Power		27.22
	Postage	
R & C Dust Control	Dust Control	3825.00
SIRWA	Water	34.50
Schildberg Construction	Rock	65188.79
Stone Office Products	Office Supplies	10.77
Thermo King Christensen	Supplies	655.72
Tiger Mart Griswold Amoco	Fuel	539.11
Truck Center Companies	Expendable Parts	183.51
Verizon Wireless	Cellular Service	363.25
Westel Systems	Telephone Service	37.23
Wyman's Carquest	Supplies	309.77
Ziegler	Parts/Service	3885.62
21st Century Coop	Fuel	1096.50
Sheriff Investigations		2030.30
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Atlantic Animal Health Center	k-9	172.85
Cappels	Service	36.99
Local Option Tax Fund		
Atlantic City Clerk	Southlawn Mowing	75.00
Atlantic Park & Rec	Test Gardens	15.00
Brun Ko Farm	Food For All	67.50
Cass County ISU Extension	Wellness Coordinator	6000.00
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Fareway Stores	Food For All	5767.50
Brigham Hoegh	Misc Supplies	238.87
Hy-Vee	Food For All	4364.54
Cass County ISU Extension	Food For All	1276.80
Produce in the Park	Market Expenses	1246.13
Southwest Iowa Egg Cooperative	Food For All	294.00
Southwest Iowa Transit Agency	Food For All	670.00
<u>Capital Projects</u>		
Bath Fitter	Repairs	4430.00
Per Mar Security Services Corp	Monitoring Services	257.45
Local Emergency Mgmt Agency		
CDW Government	Equipment	1071.11
Mike Kennon	Fuel	57.82
Environmental Control Agn		
Akin Building Center	Supplies	37.97
Atlantic City Clerk	Leachate Treatment	23868.06
Atlantic Motor Supply	Supplies	393.12
Atlantic News Telegraph	Publishing	40.13
Cappels	Supplies	23.99
Champlin Tire Recyling	Tire Disposal	1316.25
Crystal Clear of SW Iowa	Water	37.00
Farmers Electric Cooperative	Utilities	1705.77
First Whitney Bank& Trust	Debt Repayment	7050.00
Hy-Vee	Supplies	48.72
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	4709.36
IMWCA	Work Comp	1568.00
Marne/Elk Horn Telephone	Telephone Service	4.00
Massena Telephone Company	Telephone/Internet Service	145.00
McAtee Tire Service	Tires/Tire Repair	92.50
Office Stop	Office Supplies	97.97
Olsen Fuel Supply	Fuel	1859.98
Purchase Power	Postage	86.88
Requip	Parts	281.00
TestAmerica Laboratories	Environmental Testing	6018.45
Ziegler	Parts/Service	133.07
Consrv LandAcq/Cap Imprvmnt		
Blooming Prairie Nursery	Plants	577.50
Grand Total		415079.68
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Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting June 22, 2021.

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/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor